

712 Kamuela Ave. #402  
Honolulu, HI 96816

**Sarah E. Henly-Shepard, MPH**

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## **Professional Experience**

<b><u>Hazards, Climate &amp; Environment Program</u></b>	<b>Sep 2008 – Present</b>
Research Associate (part-time), Social Sciences Research Institute, UH Manoa	
<b><u>China Social Entrepreneurs Foundation; Sichuan Earthquake Relief Program</u></b>	<b>June 2008 – Aug 2008</b>
Public Health & Disaster Response Specialist, Water & Sanitation Program Director	
<b><u>Migrant Clinicians Network; Austin, Texas</u></b>	<b>April 2005 – May 2007</b>
Diabetes Initiative Manager	<b>Aug 2005 – May 2007</b>
Health Outreach Associate	<b>April 2005 – Aug 2005</b>
<b><u>City of Austin Community Care Services Department; Austin, Texas</u></b>	<b>Nov 2004 – April 2005</b>
<b>Social Services Associate and Eligibility Specialist –Medical Assistance Program</b>	
<b><u>Batev Libertad; Santiago de los Caballeros, Dominican Republic</u></b>	<b>June 2003 – Aug 2003</b>
Research Assistant for David Simmons, PhD <a href="http://www.cas.sc.edu/anth/dsimmons.html">http://www.cas.sc.edu/anth/dsimmons.html</a>	
<b><u>Insure-A-Kid, CHIP Initiative; Austin, Texas</u></b>	<b>June 2001 – May 2002</b>
Outreach Worker	

## **Skills**

- Contributing to, managing, and leading new and previously existing programs in the fields of health, human rights, environment, development, outreach, and disaster preparedness and response
- Reporting to funders and constituents in a timely manner (preparing monthly, quarterly and annual reports)
- Balancing organizational demands with programmatic and constituent demands;
- Grant development research and writing;
- Fundraising;
- Capacity and skills building;
- Volunteer coordination, recruitment and retention;
- Community grassroots awareness and community mobilization campaigns;
- Conference, event & workshop organization, planning, leadership and execution;
- Designing, implementing and evaluating protocol, procedures and curriculum;
- Creation, evaluation and monitoring of programmatic objectives, goals and timelines;
- Participation in organizational strategic planning processes and leading work groups;
- Logistics and resource management;
- Conflict mediation;
- Ability to see the big-picture and think strategically, as well as be detail-oriented and highly organized
- Job interviewing, hiring, and performance monitoring and mediation;
- Research team training and management;
- Data analysis and interpretation;
- Literary research and tools review and analysis for best practices;
- Use of GIS spatial analysis software and GPS tools to inform programmatic activities;
- Community based participatory research;
- Open-water scuba dive certified (1998)
- Experienced swimmer and snorkeler (10 years)

**Languages:** Fluent (reading, writing, oral) in English, Spanish and Brazilian Portuguese

**Technical:** Microsoft Office (Word, Excel, PowerPoint, Access, Publisher, Outlook); Adobe Acrobat; Adobe Photoshop; Data analysis using SPSS, STATA and Excel; ArcView GIS (Geographic Information Systems) spatial analysis mapping software

**Interpersonal:** Experience working with minority and special/vulnerable populations; coalition building and management; leadership and team building skills; multi-tasking within high-pressure environments; strong team player as well as ability to work well individually; effective, creative problem-solver

**Creative:** Creation of culturally competent low-literacy health education materials; multi-media art; digital and film photography and artistic manipulation

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## **Professional Training, Certifications & Memberships/Affiliations**

- Associate Professional Member of the *Global Health Council*: the world's largest membership alliance dedicated to saving lives by improving health throughout the world.
- *JB Grant International Society* member
- American Red Cross Disaster Response Training courses: Mass Care During Disasters; Case Management in Disasters; Coordinating Spontaneous Volunteers; Psychological First Aid in Disasters
- A to Z Grant Writing Certificate, February, 2006; Office of the Attorney General Grant Writing Workshop, 2006
- Emergency Medical Technician - Basic Certification 2002, Austin Community College; Austin, Texas
- Certified Emergency Response Team Course completion and certificate, City of Austin, October, 2006
- FEMA Independent Study course certifications: IS-100 *Introduction to the Incident Command System*, IS-7 *A Citizen's Guide to Disaster Assistance*, IS-288 *Role of Voluntary Agencies in Emergency Management*, 2006-07
- Wilderness Search and Rescue Certification, Level 3 Technician, NIMS, 2007

## **Academic Background**

<b>University of Hawai'i at Manoa</b> PhD Student, Department of Natural Resources & Environmental Management, CTAHR	<b>August 2008 – Present</b>
<b>Johns Hopkins Bloomberg School of Public Health</b> Master of Public Health Recipient, May 2008 Concentration in Humanitarian Assistance, Health & Human Rights	<b>July 2007— May 2008</b>
<b>University of Texas at Austin</b> Bachelor of Arts, Major in Latin American Studies with Honors, concentration in Public Health	<b>Aug 2001 – May 2004</b>
<b>L.C. Anderson High School</b> International Baccalaureate Diploma Recipient	<b>May 2000</b>
<b>FIPSE Fellowship; Universidade Federal do Pará; Belem, Pará, Brazil</b> International study and work in environmental health and development in the Amazon	<b>Jan 2004 – May 2004</b>
<b>Study Abroad CIEE – Council on International Education and Exchange</b> PUCMM Santiago de los Caballeros, Dominican Republic	<b>June 2002 – Aug 2002</b>
<b>Austin Community College-Allied Health Sciences Department – Austin, Texas</b> Emergency Medical Technician EMT-B certification	<b>Jan 2002 - May 2002</b>

## **Scholarships & Awards**

<b>Global Health Scholar</b>	<b>May 2007</b>
<b>Global Health Frameworks Research Fellowship</b>	<b>Dec 2007</b>
<b>FIPSE Fellow</b>	<b>March 2003</b>
<b>Undergraduate Research Fellowship</b>	<b>Nov 2002</b>
<b>President's Service Award</b>	<b>August 1999; August 2000; March 2007</b>

## **Volunteer & Internship Experience**

<b>Baltimore American Indian Center, Inc.</b> Volunteer Coordinator, Capacity Builder, Development Specialist	<b>Nov 2007 – May 2008</b>
<b>International Rescue Committee-Baltimore</b> Emergency Preparedness Plan Consultant Refugee Resettlement Casework Assistant C.L.E.A.R. Community Health Worker Program Development Assistant	<b>Jan 2008 – May 2008</b> <b>Sept 2007 – Dec 2007</b> <b>Sept 2007 – Dec 2007</b>
<b>American Red Cross of Central Maryland</b> Disaster Action Team (D.A.T.) member in training; volunteer	<b>July 2007 – Dec 2007</b>
<b>J.B. Grant International Society &amp; UNICEF Committee Member (JHSPH)</b>	<b>July 2007 – May 2008</b>
<b>Community Emergency Preparedness Team (CERT), FEMA, City of Austin, TX</b>	<b>Sep 2006 – May 2007</b>

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<b>SAR Team 8 (Search and Rescue), US HERO; Austin, TX</b> SAR TEAM 8 Lieutenant, Wilderness SAR Technician, Level III (NIMS)	<b>Aug 2006 – May 2007</b>
<b>Casa Marianella, Immigrant Shelter, Austin, Texas</b> ESL (English as a Second Language) Instructor	<b>Jan 2006 – Aug 2006</b>
<b>United Way; Williamson County; Round Rock, TX</b> Community Impact Volunteer – Life Basics Committee & Grant Proposal Reviewer	<b>Jan 2006 – May 2006</b>
<b>Amigos de las Américas – Austin Chapter; Austin, Texas</b> Special Projects Coordinator, Volunteer Trainer	<b>Nov 2005 – May 2006</b>
<b>Concordia do Pará, Pará, Brazil</b> Environmental Health Educator	<b>April 2004 - Sep 2004</b>
<b>Ilha de Mosqueiro, Pará, Brazil</b> Environmental Health Educator –for the MST: Landless Rural Worker’s Movement	<b>May 2004 - Aug 2004</b>
<b>University of Texas at Austin, CPACS (Center for Peace and Conflict Studies)</b> CPACS fellow and volunteer	<b>March 2003 – Nov 2003</b>
<b>Amigos de las Américas – Rio Grande do Norte, Brazil</b> Environmental Health Educator	<b>June 2000 – Aug 2000</b>
<b>Amigos de las Américas – San Lorenzo del Valle, Honduras</b> Environmental Health Educator	<b>June 1999 – Aug 1999</b>

## **Publications**

Currently working on several interdisciplinary publications as part of the data analysis of the Peru Post-Earthquake Disaster Assessment Team of Johns Hopkins University Bloomberg School of Public Health, Center for Refugee & Disaster Response, Department of International Health: potential publications include Socio-Economic Status as Predictors for Emergency Preparedness Capacity of Families; Mapping Vulnerability & Resilience; Humanitarian Assistance Analysis.

*Go home-grown: City should work together to boost the availability of locally produced food.* Opinion Editorial. The Baltimore Sun. <http://www.baltimoresun.com/news/opinion/oped/bal-op.localfood26feb26.0.7408186.story> 2/26/08

*MCN Diabetes Initiative Cookbook and Nutritional Guide: A Healthy Lifestyle Guide for Persons with Diabetes* English/Spanish. Migrant Clinicians Network, Inc. November 2006.

*The Health Network Helps You Prepare for Northward Migration, Streamline\**, March 2006.

*A Holistic Approach to Addressing Diabetes and Continuity of Care for Migrant Farmworkers: A Case Study in SE Missouri. Streamline\**. November 2005.

\*Streamline is the Migrant Clinicians Network (MCN) bi-monthly clinical publication providing information and resources to frontline clinicians working with mobile, underserved populations

*Haitian women migrant workers, their children and families, and the challenges they face in the Dominican Republic: the interplay of economy, ecology, health and human rights. A case study of Batey Libertad, Cibao Region, Dominican Republic.* Honors Undergraduate Thesis. The University of Texas at Austin. 2003.